

# AGENDA

Wednesday

June 17, 2015

**TOWN OF EASTHAM  
BOARD OF SELECTMEN  
WORK SESSION AGENDA  
Wednesday, June 17, 2015  
3:00 PM**

**Location:**      Timothy Smith Room

1. Re-Approval of 5 Private Road Order of Takings
2. Community Gardens
3. Appointment – Barnstable County Coastal Resources Committee
4. Board & Committee Appointments for July 1, 2015
5. Minutes:
  - a. June 1, 2015 – Regular Meeting
  - b. June 1, 2015 – Executive Meeting
  - c. June 3, 2015 – Work Meeting
  - d. June 3, 2015 – Executive Meeting
  - e. June 9, 2015 – Executive Meeting
6. Other Business

**EXECUTIVE SESSION** – To discuss strategy with respect to negotiation strategy with non union personnel, litigation strategy, and land acquisition when an open meeting may have a detrimental effect on the bargaining and litigating position of the public body and the chair is so declaring

**Upcoming Meetings**

<i>Wednesday, July 8, 2015</i>	<i>3:00 p.m.</i>	<i>Work Session</i>
<i>Monday, July 20, 2015</i>	<i>5:00 p.m.</i>	<i>Regular Session: Water/Waste Water Update</i>
<i>Monday August 3, 2015</i>	<i>5:00 p.m.</i>	<i>Regular Session</i>
<i>Wednesday, August 5, 2015</i>	<i>3:00 p.m.</i>	<i>Work Session</i>
<i>Monday, August 17, 2015</i>	<i>5:00 p.m.</i>	<i>Regular Session</i>

*\*Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.*

*\*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact Laurie Gillespie-Lee, 5900 x207*

Question from Maggie Brown Re:  
Community Gardens

**Eastham Townhall**

**From:** Muriel Brown <brownm@nausetschools.org>  
**Sent:** Thursday, May 28, 2015 12:27 PM  
**To:** Eastham Townhall  
**Subject:** Re: Community Gardens



Jessica, If you could find out what happens to the gardens if no one but the school uses them. I can plan to have each grade level take one over next year and plan on planting fall plants then spring. Just thought I'd ask.

On Thu, May 28, 2015 at 9:00 AM, Eastham Townhall <[townhall@eastham-ma.gov](mailto:townhall@eastham-ma.gov)> wrote:

Good Morning Maggie,

Katelyn Jean Costa submitted her application form and \$20 for plot 8 for the afterschool program, and I told her to go ahead and start working over there if she'd like. We put the information in the Cape Codder, but so far we haven't received any other applications. I will let you know when and if we do!!

Jessica Burt

Receptionist

BOS Agenda 6/17

Town of Eastham

2500 State Highway

Eastham MA, 02642

508-240-5900 tel.

508-240-1291 fax.

Elizabeth Shaw

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**From:** Jo Ann Muramoto [jmuramoto@apcc.org]  
**Sent:** Friday, February 27, 2015 3:50 PM  
**To:** Lisa Shaw  
**Cc:** Bob Duncanson; Charles McCaffrey; Don Liptack; Ed DeWitt; McKenna, Steve (EEA)  
**Subject:** Info on CRC  
**Attachments:** CRC Charge - 2007.pdf; CRC Members-2-27-15.doc; CRC Notes-3-13-14-Rev.doc; CRC Agenda-12-10-14-Final.pdf

Dear Lisa,

Thank you for contacting me concerning the status of the Barnstable County Coastal Resources Committee.

Attached is the charge or mission statement of the CRC, a list of current members, notes from a meeting in 2014, and the agenda for the most recent meeting held in December 2014 (I haven't completed the minutes for these yet).

Henry Lind has been Eastham's representative on the CRC since the CRC was re-formed in 2007 with a new mission, and is a member in good standing.

The CRC is an advisory committee on coastal issues for Barnstable County and is actively engaged in a number of activities: planning and recommending restoration projects for the Cape Cod Water Resources Restoration Project, supporting a Cape Cod Stormwater Managers Group, providing and promoting outreach on coastal issues such as stormwater, shellfish and nitrogen, and serving as local governance committee for the Cape Cod region of the Massachusetts Bays National Estuary Program.

All CRC members are formally appointed by the County Commissioners. Voting members are nominated by their towns, while ad hoc members are nominated by their agencies/organizations. Some towns (Bourne, Mashpee) have alternate members. which is helpful when a quorum is needed in order to vote on an issue.

The two co-chairs of the CRC are Dr. Robert Duncanson, Director of Chatham's Health and Natural Resources Department, and Steve McKenna, CZM Regional Coordinator for the Cape and Islands.

If you have any more questions, please feel free to contact me at (508) 362-4226 ext. 16.

Sincerely,

Jo Ann

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*Jo Ann Muramoto, Ph.D., Senior Scientist  
Association to Preserve Cape Cod  
Mass Bays Program Regional Coordinator, Cape Cod  
P.O. Box 398, 3010 Main Street  
Barnstable, MA 02630, (508) 362-4226, ext.16, [jmuramoto@apcc.org](mailto:jmuramoto@apcc.org)*

## **Barnstable County Coastal Resources Committee**

### **I. Mission Statement**

The mission of the Barnstable County Coastal Resources Committee (CRC) is to:

1. Promote regional awareness of coastal issues by serving as conduit or liaison for the exchange of information between Cape Cod communities; and between these communities and the Barnstable County Commissioners, the Cape Cod Commission, the Massachusetts Coastal Zone Management program, and the Massachusetts Bays Program where the CRC serves as the Local Governance Committee.
2. Enhance coastal resource protection by undertaking special projects designed to provide specific information, guide policy-making, or help to resolve Cape Cod coastal zone problems.
3. Provide technical advice and recommendations on coastal issues of regional significance to the county and to towns on Cape Cod.

### **II. Membership Composition**

**Voting Members:** Provide liaison between the CRC and towns and consist of a representative from each town (preferably a town employee) nominated by the Selectmen (or Town Council in Barnstable), and two members at large to be appointed by the County Commissioners. Voting Members should have technical expertise in coastal issues.

**Ad Hoc Members:** Provide coastal expertise and liaison with agencies and organizations and consist of a representative nominated by each of the following:

- Barnstable County Assembly of Delegates;
- Barnstable County Selectmen's Association;
- Barnstable County Department of Health and the Environment;
- Barnstable County's Cape Cod Cooperative Extension;
- Barnstable County Water Protection Collaborative;
- Barnstable County Shellfish Advisory Committee;
- Cape Cod Commission, Coastal and Marine Resources;
- Host organization / agency for the Massachusetts Bays Program, Cape Cod region;
- MA Coastal Zone Management, Cape & Islands Region;
- Natural Resources Conservation Service / Cape Cod Conservation District;
- Cape Cod National Seashore;
- A representative of the Business Community, nominated and appointed by the County Commissioners; and
- A representative from each of the following, appointed by the County Commissioners:
  - WHOI SeaGrant Program;
  - Association to Preserve Cape Cod; and
  - Compact of Cape Cod Conservation Trusts.

**Executive Committee:** The CRC will establish an Executive Committee consisting of the Chair, Co-Chair, Vice-Chair, and 3 to 5 members of the CRC.

**Voting:** All Voting Members cast one vote per person.

**Attendance:** All members are expected to attend quarterly committee meetings. The Executive Committee is expected to meet once a month.

### **III. Responsibilities**

1. Provide liaison on coastal issues between towns, county and state by:
  - a. Establishing and maintaining good communication with relevant town boards and committees,
  - b. Representing town or county interests,
  - c. Ensuring information exchange between towns and the county, and
  - d. Interacting with towns or county regarding specific implementation measures.
2. Provide a forum to address and implement measures to enhance and/or preserve the beneficial functions of coastal resources.
3. Advise the County Commissioners, the Cape Cod Commission, the towns, the MA CZM program, and Massachusetts Bays Program Management Committee concerning coastal issues, coastal policy, regulations or projects of local and regional importance.
4. Discuss and assist in the prioritization of marine and fresh surface water issues of regional importance in Cape Cod towns and watersheds.
5. Initiate actions to improve coastal zone decision-making via the identification and implementation of special projects.
6. Identify the outreach and education needs of the public and of the coastal management community, and implement actions to meet those needs.
7. Help identify and expedite sound environmental regulations, bylaws and other appropriate mechanisms and initiatives consistent with the Massachusetts Bays Action Plan, and help to implement Massachusetts Bays Program Comprehensive Conservation and Management Plan.
8. Provide timely briefings to the County Commissioners, the Assembly of Delegates and the Cape Cod Commission on current and future Committee activities.

### **IV. Functions**

Meetings will focus on predetermined topics, sometimes with invited speakers, but also include short updates from town representatives and representatives of other agencies. Meetings will be publicized to encourage broad participation from the public.

The CRC will select specific projects with input from members and others to accomplish via the appointment of sub-committee working groups. Upon project completion and Committee approval, the CRC will identify a new project(s) to work on.

The Executive Committee will meet regularly, at a minimum of once per month, to review issues from the towns, county, state, and Massachusetts Bays Program that need immediate attention, and those to bring to the full Committee's attention. The purpose of the Executive Committee is to keep current on important issues, generate agendas, and help ensure that the Committee is timely in its actions.



**June 17, 2015**

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

**Re: Committee Appointment Needs**

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Please find attached a list of members of Town Committees, Boards, and Commissions, who wish to be reappointed for another three-year term.

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Affordable Housing	James McMakin Eileen Morgan	Currently Chair
Board of Assessors	Maureen Fagan	Currently Vice-Chair
Bikeways Committee	David Crary	
Community Preservation	Josiah Holden Camp, Jr. Peter Wade	Currently Vice-Chair Currently Chair
Conservation Commission	Michael Harnett	
Council on Aging	Elizabeth Beard Margaret Lynn	Currently Chair
Cultural Council	Felice Coral Peter Milsky Elizabeth (Putnam) Barlow	
Board of Health	Joanna Buffington	
Finance Committee	John Knox	

Historical Commission	Josiah Holden Camp, Jr. Marie Forjan Elisabeth Sandler Kathryn Sette	Currently Chair Currently Clerk  Currently Vice-Chair
Old Town Centre His. Dist. Comm.	Katherine Alpert Sherida Cocchiola Jane Fischer Gail O'Keefe-Edson	Currently Alternate Currently Chair Currently Clerk
Open Space Committee	Peter Wade	
Planning Board	Daniel Coppelman Dwight Woodson	Currently Chair
Recreation Commission	Robert A. LaBranche, Jr.	
Recycling Committee	Andrea Aldana Fred W. Guidi	
Search Committee	Dilys Jones Smith	
Visitors Tourism and Promotion	Bonnie Nuendel	
Water Management	Charles Harris	Currently Chair
Zoning Board of Appeals	George Reinhart Edward Schneiderhan Stephen Wasby	Currently Vice-Chair  Alternate, Conditional Appointment